RESHAPING PLANNING in your neighbourhood

Moreton Bay Regional Council

Coastal Buildings Design Review Community Reference Group

Participant agreement

Background

Moreton Bay is one of the fastest growing regions in Australia, so it's important we have sustainable building designs and planning policies in place that reflect our community's changing needs, while ensuring we 'Go Green as we Grow'.

By building up existing urban areas, Council can both accommodate for future housing requirements while reducing the impact of development in rural or natural places.

Through *Moreton Says* surveys residents have told MBRC it's important that the existing identity of the region is protected. Our region has some great examples of existing urban areas that can accommodate new homes of many different shapes and sizes if we get the planning right.

This study looks at various design features that make up our coastal buildings, such as the proportions of building, building separation and setbacks, overshadowing, creating interesting frontages, and sub-tropical design features such as balconies, green roofs and walls.

We are forming a **Community Reference Group (CRG)** to help us dig deeper and understand what the community of the study area for this project values, so we can make informed decisions on your behalf.

It's important to us that residents are involved in planning so we can provide greater transparency to our community. We will work together and incorporate community values into planning for your neighbourhood where possible.

Sign up for the CRG to be a voice for the community to Council.

Purpose

This Participant Agreement relates to the CRG established for Study Area A (Redcliffe Peninsula and Deception Bay).

Council and our planning consultants, Fourfold, will work with the CRG to:

a. understand community values and views on coastal buildings design impacts, challenges and opportunities
b. develop shared principles to address building design and planning outcomes.

The CRG will play an important role in advising Council and making recommendations on policies for governing future growth in the area.

Those policies may influence future amendments to the Moreton Bay Regional Council (MBRC) Planning Scheme.

Participant's role

As part of the Community Reference Group you will:

a. attend four (4) half-day workshops and complete any requested pre-reading of project documents and post-workshop activities
b. be a voice for the community into the project and build awareness across your local networks.
c. undertake an individual activity to create a visual map of your local area (approx. 1.5 hours)

At the workshops, you will work with other group members to gather community insights into place values, issues and aspirations to inform future building design policies.

A summary of the discussions during the workshops will form part of the report taken to Council.

Terms of participation

By signing these terms of participation ('Terms'), you acknowledge you have read, understood and agree to the following Terms which govern your involvement in the Moreton Bay Regional Council ('Council') Coastal Buildings Design Review Project (the 'Project').

1. Attendance

You agree to make all reasonable efforts to attend the four (4) half day in-person Community Reference Group workshops at the time and place notified (the 'CRG'), (the 'Workshops').

2. Behaviour

You agree to:

a. bring a collaborative mindset to the Workshops;
b. effectively contribute and actively participate in discussions during the Workshops;
c. allow other CRG members to be heard and listen respectfully;
d. consider other points of view;
e. act reasonably, with honesty and in good faith; and
f. respect the privacy of other CRG members when discussing the project.

3. Confidentiality

You agree to keep confidential any information:

a. connected to the Project that is labelled 'Confidential'; or
b. that includes personal information of other CRG members (such as their name, address, contact details, and views and opinions to the extent those views and opinions could reasonably be attributed to them).

However, you may disclose Confidential Information:

a. to other CRG members;
b. which you are legally required to disclose;
c. to your legal and accounting advisors for the purposes of obtaining advice in relation to the Project or any matter arising from the Project; or
d. with the written consent of Council.

4. Conflict of Interest

You agree, at the time of signing these Terms, no conflict of interest exists in or is likely to arise from your participation in the Project. If, during your participation in the Project, a conflict of interest or risk of a conflict of interest arises, you must promptly give written notice to Council of that conflict or risk of it. All CRG members must adhere to Moreton Bay Regional Council's Managing Interests and Disclosing Conflicts of Interest Policy: https://www.moretonbay.qld.gov.au/files/assets/public/services/policies/conflict-of-interest-policy.pdf

5. Intellectual Property

You agree title to and Intellectual Property Rights in any material provided by you in connection with the CRG that is created, written or otherwise brought into existence by or on behalf of you in the course of your participation in the CRG will vest in Council.

'Intellectual Property Rights' means all copyright, patents and all rights in relation to inventions, trademarks and designs or any rights to registration of such rights, whether created before, on or after the date of the Terms.

6. Relationship

You agree that:

a. your participation in the Project does not create the relationship of employment, a partnership, joint venture or principal and agent between yourself and Council; and
b. you must not represent yourself or allow yourself to be represented as speaking or acting on behalf of Council without the prior written authorisation of Council this includes providing comment to the media.

7. Exclusion

You agree Council may without notice, at its sole discretion, end your involvement in the Project.

Any member of the group who does not attend two consecutive meetings / events without providing a reason to Moreton Bay Regional Council will be assumed to have left the group.

8. Privacy

Council, and Fourfold Studio on behalf of Council, are collecting your contact information and views (your 'Personal Information') to facilitate your participation in the Project and to use your views to inform the outcome of the Project.

Council will also use your Personal Information to update Council's customer information records and to contact you about other functions and services of Council.

For more information, see Council's Information Privacy Plan: https://www.moretonbay.qld.gov.au/files/assets/public/council/governance/information-privacy-plan.pdf

9. Complaints

Disputes and complaints should be made in writing to: mailto:mbrc@moretonbay.qld.gov.au.

Council's complaints process is available at: https://www.moretonbay.qld.gov.au/Council/Governance/Complaints-Process

10. Agreement

If you are selected as a member of the CRG you will be asked to sign below to indicate your understanding and acceptance of these Terms.

_____
(Name)

_____
(Signature)

_____
(Date)